

Contact

*Selsdon Community Centre
132 Addington Road
South Croydon CR2 8LA
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Contact
People Who Care

www.selsdoncontact.org.uk

PETROL EXPENSES

Thank you for offering to drive for Contact. We are enclosing a Petrol Allowance Claim Form. Please keep a record of any journeys arranged through Contact and, if you wish to make a claim, return this form to the Office at the end of each quarter, i.e. March/June/September/December. Please mark your form for the attention of Janet. The current rate is 45p per mile.

There is no charge made for transport but please accept and encourage any donations offered and pass to the Office.

We would stress that you should inform your car insurance company that you are acting as a volunteer driver for Contact, a registered charity, providing transport on a voluntary basis. Contact is not liable for any damage to you, your vehicle or any passengers if you have an accident while you are driving for Contact and you should make sure your own policy protects you in these circumstances.

When transporting clients to Mayday or Purley hospitals, parking permits are available to Contact drivers and can be collected from the office.

There are additional parking permits that allow our drivers to park on yellow lines when necessary: these are also kept in the office.

Please return the attached driving related form to the office with your volunteer application form.

Once again, thank you for your offer of transport and if you have queries regarding the scheme, please phone the office.

Andy Stranack
Manager

Volunteer Welcome Pack/Petrol expenses letter

*Contact: Selsdon Churches Neighbourhood Care Registered Charity 1124346
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